DLM Alternate Assessment Administration Calendar 2023-2024
for Alaska DTCs & Alternate Assessment Lead Coordinators

Begin Date	Deadlines/Due Dates	Description
8/4/23	Ongoing	Updated Assessment Manuals available at DLM's website.
8/4/23		Educator Portal opens.
8/4/23		DLM launches website for educator training: - Facilitated training - Self-Directed
Open		Assessment Coordinators establish communication between data managers, technology personnel, site coordinators, etc. Plan for training in your district.
9/11/23	2/23/24	(Optional) Instructionally Embedded Window Note: Window is closed 12/22/23-1/1/24
After Fall OASIS	1/19/24	Deadline for Student Enrollment.
8/4/23	1/19/24	Deadline to upload/manage Users in Educator Portal for Teachers and Building Level Staff (individual users may be added manually after this date)
After Fall OASIS	2/09/24	Deadline for Roster Completion in Educator Portal. **Reminder:** All students need to be rostered once per subject area.
8/4/23	2/16/24	Deadline for Test Administrators to complete Required Test Administrator Training (RTAT). **NEW: Can be accessed through Educator Portal**
Open after TA training is complete	2/23/24	Deadline for completion of First Contact Survey (FCS) and Personal Needs Profile (PNP) by Test Administrators. **This must be done prior to testing.**
TBD		Spring District Training recordings available on DLM website.
After Fall OASIS	3 weeks prior to testing	Pre-Testing Data Validation Window: Data Managers & Test Administrators must ensure student data in Educator Portal is accurate.
3/18/24	**5/3/24**	Operational Test Window for DLM ELA, Math, and Science
6/18/24 (tentative)		Score reports and data files available in Educator Portal